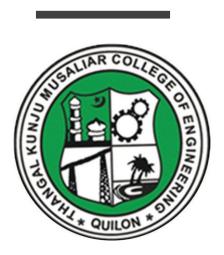# TKM COLLEGE OF ENGINEERING

(Government Aided and Autonomous)

Celebrating 60 years of excellence

B. Arch Academic Regulations 2023

THANGAL KUNJU MUSALIAR COLLEGE OF ENGINEERING
(Government Aided and Autonomous)
KOLLAM-691005, KERALA

Abstract

TKMCE-Academics- B.Arch academic regulations 2023 -orders issued

No: ACU3/650/2023   Date: 12/06/2023

Order

Read:
1. UGC order Ref: F. 22-1/2022(AC) dated 26th May 2022
2. U.O. No. KTU/ASST11(ADMIN)/3212/2022 dated 2nd September 2022
3. ACU3/1010/2022 dated 16th September 2022

The TKM College of Engineering was conferred with autonomous status by the UGC on 26th May 2022 vide Ref: 1 and the same was notified by the APJ Abdul Kalam Technological University, on 2nd September 2022, vide ref.2

The first meeting of the Governing Body after the notification of autonomous status was held on September 15, 2022, and authorized the Principal to constitute the Academic Council as per the UGC (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2018. As per the resolution of the Governing Body, the Principal has constituted the Academic Council on September 16, 2022, vide ref. 3. The second academic council meeting held on May 27, 2023, approved the B.Arch. Regulations for the academic year 2023-24 onwards. The academic regulations for the B.Arch program, 2023 approved by the Academic Council, is hereby notified as the **TKM College of Engineering (Aided and Autonomous) Academic Regulations for the B.Arch Program 2023**.

PRINCIPAL
THANGAL KUNJU MUSALIAR
COLLEGE OF ENGINEERING
KOLLAM-5

Copy to: All HODs, Deans, IQAC, COE, AA, AO, SS, JS(A)

TKM College of Engineering (Government Aided and Autonomous)
Academic Regulations for B.Arch Programme 2023.

This will be known as the **TKM College of Engineering Academic Regulations for B.Arch Programme 2023.** These are subject to the provisions of the UGC (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2018 and APJ Abdul Kalam Technological University Act, 2015, the statutes and ordinances, if any issued in the subject from time to time. All the rules specified herein, approved by the Academic council, will be in force and applicable to the students admitted from the Academic year 2023-24 onwards.

PRINCIPAL
THANGAL KUNJU MUSALIAR
COLLEGE OF ENGINEERING
KOLLAM-5

PREFACE

TKM College of Engineering is pleased to launch its new undergraduate curriculum for Bachelor of Architecture program. It aims to promote a comprehensive and rigorous education that focuses on knowledge, skills and values that are consistent with the science and application of the discipline of architecture. Efforts are made to foresee the future expectations from Architecture education to meet the upcoming challenges adhering to the Council of Architecture Minimum Standards of Architecture Education 2020 and NEP 2020 guidelines.

The Curriculum aims to expose students to the theoretical and practical aspects of the discipline, and provide them with an experience of the latest technologies and tools used in the industry. At the core of this curriculum lies a strong emphasis on architectural design, the history and theory of architecture, building science and technology, and professional practice. These foundational elements are carefully integrated with emerging areas such as sustainable design, digital technologies, and interdisciplinary collaboration to provide students with a holistic understanding of architecture in the contemporary world.

The curriculum is structured in a progressive manner, allowing students to develop their skills and knowledge incrementally over the course of their undergraduate studies. Studio-based learning forms the backbone of the program, enabling students to engage in hands-on design exercises, problem-solving, and critical thinking. The integration of advanced technologies, such as computer-aided design (CAD) software, building information modeling (BIM), and sustainable design tools, ensures that graduates are well prepared to navigate the complexities of the modern architectural profession. Moreover, this curriculum recognizes the significance of ethical considerations, professional responsibilities, and leadership development. It encourages students to reflect on the social and ethical implications of their design decisions, fostering a sense of responsibility towards the well-being of individuals and communities. Additionally, opportunities for professional internships and research experiences enable students to gain real-world exposure and contribute to the advancement of the field. As we embark on this educational journey, we are committed to nurturing a new generation of architects who will shape a sustainable, inclusive, and inspiring built environment for generations to come.

The rules and regulations stated here shall be called the TKM College of Engineering (Aided and Autonomous) academic regulations for B. Arch program, 2023. The regulations will be applicable to students admitted to the B. Arch program of TKM College of Engineering (Aided and Autonomous) from 2023 admission onwards. The Academic Council of TKM College of Engineering shall decide curriculum of the program under this regulation.

	1. Preamble
23R1.1	These regulations are applicable to the B. Arch (Regular) Degree program conducted in TKM College of Engineering, Kollam-5 affiliated to the APJAKTU from the Academic Year 2023-24 onwards
23R1.2	The provisions contained in these regulations shall govern the policies and procedures on the admission and registration of students, imparting instructions of course, conduct of the examination, evaluation, certification of students' performance leading to the award of B. Arch Degree.
23R1.3	These regulations for the B. Arch Degree program along with all the amendments thereto, shall be binding on all students undergoing the said B. Arch Degree program conducted in college from the Academic Year 2023-24 onwards.
23R1.4	These regulations, as amended from time to time shall be binding on all parties concerned, including the Students, Faculty, Staff of the College.
23R1.5	The College has the right to modify the regulations from time to time.
23R1.6	In all matters related to the regulations, the decision of the College and its interpretation given by the Academic Council shall be final and binding.
23R1.7	***Nomenclature of the programs:*** The College uses the nomenclature for the Degree programs as specified by the Affiliated University, and the Degree Certificates issued by the University to their awardees bear the name of the College as well. Therefore, the nomenclatures and their abbreviations given below, shall continue to be used for the Degree programs offered by the College: UG Level: (i) Bachelor of Architecture (B. Arch)
	2. Admission
23R2.1	The University or the competent statutory authority for admissions from time to time shall decide admission policy, eligibility for admission and admission procedure.
23R2.2	If at any time after admission it is found that a candidate has not fulfilled any of the requirements stipulated by the University or the statutory body concerned, the Principal may revoke the admission of the candidate and report the matter to the Academic Council of the college /University.
23R2.3	No student shall be permitted, under any circumstances, to change the branch/stream to which he/she is admitted by the competent authority for admission.
23R2.4	A student admitted to this institute shall continue studying in that institute till the completion of the course, unless he/she is permitted an inter college transfer as per **23R11.1**
	3. Structure of B.Arch. program.
23R3.1	The duration of the B.Arch. Program shall be 5 years (10 semesters).
23R3.2	The maximum duration shall be eight academic years spanning 16 semesters.
23R3.3	Every academic year shall have two semesters "1st July to 31st December (Odd semester)" and "1st January to 30th June (Even semester)". Each semester shall have minimum of 72 working days. The vacation of the faculty and staff shall be as per the Government orders from time to time.

23R3.4	The curriculum and syllabi for the B.Arch program must be approved by the Academic Council. Syllabus for any course shall be normally modified/ updated based on the arising requirement. However, innovative elective courses can be included as and when required, on the recommendation of the respective Board of Studies and subject to the approval of the Academic Council. All revisions shall be based only on the recommendations of the Board of Studies concerned.
23R3.5	Course Credit: The academic programs of the Institute follow the credit system. The general pattern is as below:

Classification	Credit assigned
1 Hour Lecture (L) per week	1 Credit
1 Hour Tutorial (T) per week	1 Credit
1 Hour Studio/ Practical (P) per week	1 Credit

The workload of a faculty member shall be the actual number of hours engaged by the faculty member.

23R3.5.1	The curriculum of the B.Arch. program shall have 260 academic / learning credits.
23R3.5.2	Course categories based on content delivery:

Courses in the curriculum are categorized into 2/3/4/8/9/10/12/15 credit courses based on the chosen content delivery method and the desired depth of the course. The delivery methods include Theory-only, Theory with tutorial, Theory with practicals including drawing, Architectural Design projects, seminar etc.

The L-T-P-S-C notation for each course signifies the allocation of hours for content delivery in terms of Lecture (L), Tutorial (T), Practical (P), and Self Study hours (S) per week, as well as the credit (C) earned from the course. Apart from the lectures, tutorials, practical/practice and the studio hours for learning, the curriculum offers self-learning hours(S) that indicate the number of hours students are expected to spend for activities that should be completed outside the class. It is defined by the faculty handling courses, for the activities to support learning initiated by the students themselves with/ without guidance or direction from tutors.

For each course Self learning hours per week is calculated as:

$$S = (L*1 + T*0 + P*1)$$

Thus, the L-T-P-S-C for each course indicates the number of hours delivered as Lecture (L), Tutorial (T), Practical (P), Self-study hours (S) and the total instructional delivery indicated as Credits (C).

$$C = L + T + P$$

23R3.6	Nature of Courses: Every course of B.Arch. program shall be placed in one of the five knowledge segments / Category prescribed by Council of Architecture, as listed in the table below:

Sl.no	Knowledge Segment/ Category	Code	Credits C
1	**Professional Core Courses (PC)**		140
1.a	Architectural Design	ARD	
1.b	Architectural Studies	ARS	
1.c	Architectural Theory	ARS	
2	**Building Science and Applied Engineering (BS)**		62
2.a	Building Construction	ARB	
2.b	Basic and Building sciences	ARC	
2.c	Applied Engineering	ARC	
3	**Elective Courses (EC)**	ARE	24
4	**Professional ability enhancement courses (PAC)**	ARP	26
5	**Skill enhancement courses (SEC)**	ARK	8
	Total Academic Credits		**260**

23R3.7	Every course of B. Arch program shall be categorised as detailed below. **PROFESSIONAL CORE COURSES (PC):** **Architectural Design Courses:** Basic Design, Architectural Design, Architectural Design Thesis. **Architectural Studies courses**: Architectural Graphics and Visual Arts, Geometrical drawing, Carpentry and Model Making Workshop, Landscape design and Site Planning and Interior Design. **Architectural Theory Courses:** Theory of Architecture, History of Architecture and Culture, Estimation and Valuation, Urban Design, Housing. **BUILDING SCIENCE AND APPLIED ENGINEERING (BS)** **Building Construction Courses:** Building Materials and Construction Techniques, and Working Drawing. **Basic and Building Sciences Courses:** Mathematics for Architectural Applications, Climate and Built Form, Building Services **Applied Engineering Courses:** Theory of Structures, Surveying and Levelling. **ELECTIVE COURSES (EC):** Professional Electives and Open Electives **PROFESSIONAL ABILITY ENHANCEMENT COURSES (PAC):**

	Internship or Practical Training, Material Study/Critical Analysis/ Market survey, Research Methodology, Professional Practice, Project Management, Seminar **SKILL ENHANCEMENT COURSES (SEC):** Communication Skills & Techniques for Architecture, Computer studio and digital art, Computer Applications I and II
23R3.7.1	Professional Core (PC): Courses listed under Professional Core of a curriculum are program specific. Students have to complete all the courses listed under PC to become eligible for the degree.
23R3.7.2	Elective Courses (EC) Professional Elective: Refers to a set of courses that are more advanced or applied to a specialized sub-area than the basic courses a student studies as part of program core courses. Open Elective course: Refers to the course that the student shall mandatorily opt from the departments other than the one he/she is pursuing for the under graduate studies. It is intended to encourage cross and multidisciplinary learning.
23R3.7.3	Skill Enhancement Courses (SEC): Courses that aim at development of communication skills, computer and software training skills for application in design.
23R3.7.4	3 credits of Elective course (EC) in the 10th semester can be earned through MOOCs recommended by the Board of studies and approved by the Academic Council, and satisfying clause 23R3.10. The candidate shall produce the certification issued by the MOOCs' conducting agency in proof of credit attainment before the commencement of the ESE of the 10th semester. 3 credits of EC in the ninth semester corresponding to a management course has the option of being earned as a MOOC course in addition to electives being offered by the department. The candidate shall produce the certification issued by the MOOCs' conducting agency in proof of credit attainment before the commencement of the ESE of the 9th semester in this case.
23R3.7.5	Internship/ Practical Training: During their tenure in the institution, students get exposure to an academic environment that is different from their future work environment, viz. industry, wherein they are expected to be placed. To get this exposure, every B. Arch student shall have to mandatorily undergo six months of internship, with atleast 100 working days, in a reputed architectural firm with no less than five years of existence, under a registered architect, in the seventh semester. The organization for Internship shall be selected/decided by the students in consultation with the senior faculty advisor.
23R3.8	Credit per semester shall not be less than 15 and cumulative credits shall not be less than 260.
23R3.9	Medium of Instruction: The medium of instruction shall be English. All examinations, project/seminar reports, and presentations shall be in English.
23R3.10	MOOC: The MOOCs shall be considered only if it is conducted by the agencies like AICTE/NPTEL/SWAYAM or NITTTR and it should have a proctored/offline end semester examination.

23R3.10.1	The MOOCs shall have a minimum duration of 8/12 weeks and the content of the syllabus shall be enough for at least 36/48 hours of teaching for a 3 or 4/5 credit course respectively.
23R3.10.2	The students can undergo the MOOCs at their convenience, but shall complete it before the registration of end semester examination of 10th semester.
23R3.10.3	The list of MOOCs for ninth and tenth semester elective courses shall be recommended by the respective BoS and approved by the Academic council.
23R3.10.4	The MOOCs for the tenth semester EC shall be approved for earning credits if its contents do not have more than 40% of overlap with any of the core/elective courses in the concerned discipline or with any of the open elective course the student has opted during the B. Arch program
23R3.10.5	The Institution shall award the credit weightage mentioned in the curriculum of the program for students on successful completion of the MOOCs.
4. Course Registration and Enrollment	
23R4.1	Except for the first semester, registration and enrollment shall be done at the beginning of the semester as per the schedule and procedure announced by the Institution.

23R4.2	A student shall be eligible for enrolment only if he/she completely satisfies the minimum requirement to continue the program only if
	    i) he/she has cleared all the dues in the Institute, hostel & library up to the end of the previous semester
	    ii) he/she is not debarred from enrolment by a disciplinary action of the Institute
	    iii) he/she has paid all the tuition fees and all other relevant fees, if any, prescribed by the Institution.

23R4.3	Students shall complete formalities like teaching evaluation of the courses registered in the previous semester etc., if any, as notified by the Institution before the registration to a semester.
5. Structure of a Course and Syllabus	
23R5.1	The entire syllabus should be divided into four or five modules, with description of the topics in each module, that can be covered in 24/36/48/96 hours for 2/3/4/8 credits respectively in a semester.
23R5.2	The syllabus of each course shall have a course code, course title, course delivery mode (L-T-P), Self-study hours (S), and credits assigned to that course (C) as per **23R3.5.** It will have preamble of the course, prerequisites, course objectives, expected course outcomes, Course Outcome - Program Outcome mapping, lesson plan with expected duration needed to cover the syllabus, suggested text books, reference books, assessment pattern and question paper pattern.
23R5.3	The Syllabus of each course shall be recommended by the BoS of the respective department and approved by the Academic Council. The Academic Council subsequent to the recommendations of the respective BoS shall approve any subsequent modifications.

23R5.4	Structure of Course Code:
	Each course offered by the department will be identified by a unique Course Code consisting of eight alpha numeric characters represented as YYXXCSNN, which can be interpreted as: **YY** – Regulation Year, **AR** – Architecture Department offering the Course, C - Category Code, **S** – Semester Number (it can have a number from 1 to 10) NN- Course Sequence Number

For eg: 23ARS303; 23 is regulation year, AR is Architecture department offering the course, S is category code for Architectural studies, 3 is third semester and 03 is the sequence of the subject in the semester.

Every subject offered by other departments will be represented as YYAXCSNN where YY is regulation year, A is for Architecture department, X is for the other department offering the course or a humanities or basic sciences course, C is the category code, S is for semester and NN is the Course Sequence Number. 23ACC405 - 23 is regulation year, A is for Architecture department, C is for Civil Department offering the course, C is category code for Applied Engineering, 4 is fourth semester and 05 is the sequence of the subject in the semester.

YYARXSNN (for courses offered by Architecture Department)					
YY	AR	X		S	NN
Regulation Year	Department offering the course	Course category code		Semester Number	Serial No. of course in a semester
23 for year 2023	Architecture	D – Architectural Design S – Architectural Studies B – Building Construction C – Basic Sciences and Applied Engineering E - Elective P – Professional Ability Enhancement course K – Skill Enhancement course		1-10	01 02 03 etc.

YYAXCSNN (for courses offered by other departments)					
YY	A	X	C – category	S	NN
23 for year 2023	Architecture Department	X is department offering the course C- Civil E- Electrical M-Mechanical B- Humanities and Basic Sciences	C- Basic sciences and Applied Engineering courses K-Skill enhancement courses	1-10	01 02 03 etc.

	6. Academic Monitoring and Student Support.
23R6.1	There shall be one senior faculty advisor (SFA) for a batch in the department and a faculty advisor (FA) each for 25 to 35 students. The Principal shall assign a regular faculty member with minimum of five years of experience as the SFA, as recommended by Head of Department.
23R6.2	The documents regarding all academic and nonacademic matters of students under an advisory group shall be kept under the custody of Faculty Advisor/Senior Faculty Advisor.
23R6.3	All requests/applications from a student or parent to higher offices are to be forwarded/ recommended by his/her Faculty Advisor/Senior Faculty Advisor. Students and parents shall first approach their Faculty Advisor/ Senior Faculty Advisor for all kinds of advices, clarifications and permissions on academic matters. It is the official responsibility of the institution to provide the required guidance, clarifications and advice to the students and parents strictly based on the prevailing academic regulations.
23R6.4	The SFA shall arrange separate or combined meetings with advisors, course faculty, parents and students as and when required and discuss the academic progress of students under their advisory group. The Senior Faculty Advisor/ Faculty Advisor shall also offer guidance and help to solve the issues on academic and non-academic matters including personal issues of the students in their advisory group. Advisory meetings shall preferably be convened: 1. Immediately after the commencement of the semester. 2. Immediately after announcing the marks of first internal evaluation test. The internal marks, activity points earned during the semester and eligibility of attendance shall be uploaded in the academic management system of the institute. Any concern raised by the students regarding attendance and internal marks shall be looked into in the combined meetings of advisors, course faculty and the students concerned. The Principal/ HoD shall ensure the proper redressal of the concerns raised by the students regarding internal assessment and attendance. The FA/SFA shall be the custodian of the minutes and action taken reports of the advisory meetings.
23R6.5	The SFA shall get the minutes and action taken reports of advisory meetings approved by the Head of Department and the Principal. It shall be the duty of the HoD and the Principal to produce it before the statutory body as and when required.
23R6.6	The FA/SFA shall keep a hard copy of the consolidated statement of attendance, and internal marks of the students in their advisory group. It shall be kept with the HoD without fail for all sorts of inspections.
23R6.7	Regular communication with the parents of students in respect of progress in academic matters and other general issues shall be the responsibility of the Senior Faculty Advisor/ Faculty Advisor.
23R6.8	The Principal shall inform/forward all regulations, guidelines, communications, announcements etc. issued by the statutory body/University regarding student academic and other matters, to the HoDs/ Senior Faculty Advisors for information and timely action.

23R6.9	It shall be the official responsibility of the Principal to arrange necessary orientation programs for the HoDs, SFAs and SAs regarding student counseling, the prevailing University norms, regulations, guidelines and procedures on all academic and other University related matters
7. Academic Auditing	
23R7.1	Academic Auditing There shall be academic auditing in each department at stipulated intervals. The academic auditing shall be conducted by an Internal Quality Assurance Cell (IQAC) within the college in association with Department Quality Assurance Cell (DQAC) of each department. The Internal Quality Assurance Cell (IQAC) shall oversee and monitor all the academic activities including all internal evaluations and examinations. The IQAC shall prepare academic audit statements for each semester at regular intervals. These reports shall be presented to the Principal for the consideration of the statutory bodies concerned. Academic auditing shall cover: - 1. Course delivery and adherence to the course plan, syllabus coverage, quality of question papers used for internal examinations, internal evaluation, maintenance of laboratory experimental setups and equipment, practical assignments, mini projects and conduct of practical classes and their evaluation. 2. Co-curricular and Extra-curricular activities available for students, the monitoring mechanism of activity points to be earned by the students. 3. Academic functioning of the college encompassing students, faculty and college administration covering punctuality, attendance, discipline, academic, environment, learning ecosystem, academic accountability, academic achievements and benchmarking. 4. The audit shall also cover the quality criteria prescribed by NBA/NAAC/ CoA.
8.Assessment	
23R8.1	There shall be End Semester Examinations (ESE) in every semester for all courses as prescribed under the respective curriculum. The End Semester Examinations shall be conducted by the College for all theory-based and theory cum drawing based subjects under group II and III. Semester classes shall be completed at least ten days before the commencement of the End Semester Examination.
23R8.2	The End Semester Examinations (ESE) shall be held twice a year – May/June session (for even semesters) and November/December session (for odd semesters). However, the End Semester Examinations of the VIII and IX Semesters shall be conducted in both sessions.
23R8.1	Candidates in each semester shall be evaluated both by Continuous Internal Assessment (CIA), External Jury (EJ), and End Semester Examinations (ESE). The distribution of marks between Continuous Internal Assessment (CIA), Internal Jury (IJ)/External Jury (EJ), and End Semester Examinations (ESE) in percentage shall be as below:

Group	Course	CIA	IJ/EJ	ESE
I	Basic Design /Architectural Design	50%	50%	Nil
II	Theory cum studio/Drawing	50%	Nil	50%
III	Theory Courses	40%	Nil	60%
IV	Workshop/Practical/ Lab	100 %	Nil	Nil
V	i) Thesis and Viva-voce	50%	50%	Scheme of assessment given separately
	ii) Practical Training	Nil	100%	
	iii) Seminar		100%	Nil

| 23R8.2 | The CIA is maintained through the duration of course in a day-to-day basis and is done by the faculty member facilitating the course. In order to evaluate the different skills acquired by a student, the continuous learning assessments are appropriately performed through periodic tests, assignments, presentations, surprise tests, seminars, multiple choice quizzes, field visits, case-study, group activities, debates, conference papers and other suitable tools devised by the course tutor. The faculty member(s) concerned shall carry out the CIA for the courses allotted to him/her and should perform the learning assessments in the following perspectives with respect to all courses:

- Evaluation with respect to knowledge
- Evaluation with respect to Understanding
- Evaluation with respect to skills
- Evaluation with respect to Applications and/or
- Higher Order Thinking Skills

For the Practice part of a course or a pure Practice (Laboratory/Practical) course; due weightage for carrying out experiments, such as observations, collection of data, analysis, interpretation of results, inferences and also timely submission of record work done would all carry due weightage based on the type of laboratories and the course. |
|---|---|

| 23R8.2.1 | **Continuous Internal Assessment (CIA):** The Continuous Internal Assessment shall be based on the day-to-day work, periodic tests, and assignments (minimum three for theory-based subjects). The faculty member(s) concerned shall carry out the Continuous Internal Assessment (CIA) for the course allotted to him/her. The CIA marks for individual subjects shall be computed by giving weightage to the following parameters unless otherwise specified in the curriculum.

The scheme of evaluation of CIA is as follows:

Group I - Basic Design and Architectural Design
Attendance -10%
Design Assignments/Reviews - 90%

Group II - (Theory cum Studio/ Drawing Courses) Building Materials and Construction, Geometrical Drawing, Architectural Graphics and Visual Arts
Attendance -10%
Tutorials/Assignments - 60% |
|---|---|

Two internal tests or one test and portfolio/viva, each having equal weightage - 30% (15+15)

Group III (Theory-based subjects)
Attendance - 10%
Tutorials/Assignments (minimum 3) - 30% marks.
Two Series Tests each having equal weightage - 60% (30+30)

Group IV (Workshops/ Practical/Lab) Communication skills and Techniques for Architecture, Carpentry and Model making workshop, Computer and digital art, Computer Applications I and II
Attendance -10%
Presentation/ demonstration (Course work) - 40%
Marks for Report/Record - 25%
Final Test &Viva Voce - 25%

The CIA marks for the attendance for each theory, practical and drawing shall be awarded in full, only if the candidate has secured 90% attendance or above in the course. If a student has attendance for a course below 90%, reduction in the marks for the attendance shall be made proportionally. The CIA marks obtained by the student for all courses in a semester are to be published at least 5 days before the commencement of the ESE. Duty leave shall be accounted for awarding the internal marks for attendance. Retest shall be permitted to the students who could not appear for the internal tests due to genuine grounds.

Group V(i) Thesis and Viva Voce

Students of the B.Arch. Degree course are required to prepare an Architectural Design Thesis during the tenth semester of the B.Arch. Degree program under the guidance of the faculty appointed by the department. A department Thesis committee is to be formulated with the Head of the Department, Staff Advisors, Thesis coordinator and senior faculty as members in order to oversee the proper conduct of the thesis in the department. This shall be independent of the thesis evaluation committee.

Continuous internal assessment
The department shall set up an internal evaluation committee consisting of the guide, and two faculty members from either the department or academician or practicing architect registered with Council of Architecture, incorporated under the Architect's act 1972 and with minimum of five years of experience. The internal evaluation committee periodically through four reviews shall assess the progress of thesis work.

The weightage for each stage review shall be normally as follows.

	Continuous progress	Stage Review	
	Guide	Guide	Jury
Review 1 (25 %)	5%	5%	15%
Review 2 (25 %)	5%	5%	15%
Review 3 (25 %)	5%	5%	15%
Review 4 (25 %)	5%	5%	15%

A candidate who fails to secure a minimum of 40% marks in each review stage ie., Guide mark and Jury mark put together, will be given a supplementary review chance on the date announced by the department. There shall be only

one supplementary review chance for each stage. The marks improved for a stage by appearing in a supplementary chance will be limited to 50% for that stage. The supplementary chance shall be conducted within two weeks after the stage review. Students are required to obtain 40% marks combining the four stages of reviews to become eligible for the external jury, failing which he/she has to repeat with the next immediate batch.

Group V (ii) Practical Training, Critical analysis, Material study/ Market survey
As per the B. Arch curriculum, students shall undergo practical training for one semester i.e., in the seventh semester of the B. Arch program. The training shall be under a registered architect having a minimum of five years of experience and approved by the institution. The duration of practical training shall be a minimum of 100 working days. Only those who have completed the practical training successfully will be permitted to register for the 8th semester of the B. Arch degree course. Those students who fail to obtain 50% marks have to repeat the practical training.

Group V(iii) Seminar
Interim presentations 2 nos. -20%+20%
Final presentation with technical paper/ report 60%

Each student has to take up a dissertation on the topic approved by the Institution during his or her ninth semester of study. The evaluation of the project will be done in stages. There will be two progress evaluations each carrying 20 marks, and a final evaluation (presentation and report) of the project for 60 marks at the end of the 9th semester. The project coordinator and two other faculty members of the same institute form the members of the two progress evaluations. The final evaluation will have two examiners from the department or an external member as examiner.

Scheme of Evaluation is as follows: Two progress assessments 20% each (internal), Final jury evaluation 60 % (conducted by the Institute). Pass minimum for the course is 50% marks (two progress evaluations and final jury evaluation put together). Those students who fail to obtain 50% must work further and appear again for the final assessment on a specified date, not earlier than one month after the first evaluation.

23R8.3	**Jury Examinations for Basic Design/ Architectural Design** courses shall be conducted by the institution by observing the following norms: **Eligibility:** The eligibility criteria for appearing in the Jury Examination are as follows:- • The student should have 75 % semester attendance in the Architectural Design course. • 40% for the Continuous Internal Assessment (CIA) in the course • No pending disciplinary action against the student. The Provision of condonation for attendance is applicable as per the Institution norms. **CIA marks and Attendance** of Basic Design/ Architectural Design courses

are to be published on or before the last working day along with the details of students who satisfied the eligibility criteria to appear for the Regular Jury.

The students who have not satisfied any of the requirements of the eligibility criteria other than the CIA marks are not eligible to appear for regular or supplementary jury and will be declared as 'FE'.

Roll up Documents for Jury: All Assignments of Basic Design/ Architectural Design in the form of a portfolio and other relevant documents as instructed by the institution shall be submitted as Roll up Documents on the previous working day prior to the commencement of the Jury, before 4 pm in order to be eligible for appearing for the Jury.

Chairperson: The head of the department shall appoint a senior Faculty member as Chairperson to facilitate smooth conduct of the Jury examinations of each semester. As far as possible the Chairperson of a regular Jury Examination and its supplementary Jury Examination shall be same.

Panels of Examiners: The head of the department shall appoint panels of two examiners, each consists of one Internal Examiner and one External Examiner. All examiners shall have valid CoA registration and a minimum of five years of experience after the registration with CoA.

The Internal Examiner shall be a Faculty member from TKMCE.
The External Examiner for Odd semesters shall be a faculty member of TKMCE or other teaching institutions or an Architect from the Industry.
The External Examiner for Even semesters shall be an Architect from the Industry or a faculty member of other teaching institutions.

HoD shall ensure that the examiners appointed are not involved in awarding the Internal Assessment marks for the course.

HoD shall ensure that the examiners in the panel appointed for a Supplementary candidate are not the examiners for his/her regular chance for that course.

23R8.3.1	**Pass Requirements:** Pass minimum for Basic Design/ Architectural Design courses will be 40% for the Continuous Internal Assessment (CIA) and Final Jury evaluation separately and 50% of CIA and Final Jury assessment marks put together.
	Result published: The result of the Basic Design/Architectural Design course should be published as Passed/Failed/Failed due to Eligibility Criteria/Absent.
	The result of the Candidates who have appeared for Regular Jury and satisfied the minimum pass requirements for the course to be declared as 'Passed'.
	The result of the Candidates who have appeared for Regular Jury and not satisfied the minimum pass requirements for the course to be declared as 'Failed'.
	The students who got minimum required CIA marks but have failed to submit the rolled-up documents on time may also be declared as 'Failed'.
	The result of the candidates not being eligible to register for regular Jury due to the eligibility criteria of procuring 40% for Continuous Internal Assessment but satisfied all other requirements of the eligibility criteria is to be declared as 'Failed due to less CIA'.
	The result of the candidates eligible to appear for the regular jury and submitted roll up documents on time but have not appeared for the Jury due to Medical Reason or any other valid reason with the consent of the Principal/HoD will be declared as 'Absent.'
	Only those students who passed in Basic Design/ Architectural Design Course, of the previous semester will be permitted to register for the succeeding higher semester courses.
	Regular Jury: Regular Jury examinations shall be conducted immediately after the last working day following the institution's published academic calendar. Eligible students shall submit the portfolio/ Roll up documents on the previous working day before the commencement of the Jury, before 4 pm.
	Supplementary Jury: A Supplementary jury will be conducted after every regular End Semester Examinations but before the commencement of the immediate higher semester.
	Registration to Supplementary Jury:
	All students declared as 'Failed' / 'Failed Due to less CIA/ 'Absent' are eligible to register for the Supplementary Jury. Registration for the Supplementary Jury shall be completed within 5 working days after the publication of the result of the course after the regular jury.
	Students eligible for supplementary chance need to register to appear for the Supplementary Jury in the institution as per the schedule published by the institution. The institution will assign faculty members to guide the students registered for the supplementary chance.
	The students registered for supplementary chance shall attend the additional

studio hours conducted in the institution and improve the assignments and portfolio under the guidance of the faculty member assigned. Continuous Internal Assessment marks of these students will be revised based on their performance during these additional classes. However, this will be limited to 50%.

The students with the result declared as 'Failed due to less CIA' are required to secure a minimum of 40% for the Continuous Internal Assessment (CIA) to become eligible to appear for Supplementary Jury.

The students with the result declared as 'Absent' will be permitted to register and appear for Supplementary Jury with the consent of the head of the department. This will be considered as their regular chance and both the CIA marks and Jury marks secured by them will be protected. In such cases, any modification to the portfolio submitted for the regular jury will not be permitted.

Details of students registered for supplementary chance and satisfied the eligibility criteria to appear for supplementary Jury will be published in the institution two working days before the date scheduled for supplementary Jury.

The students who have registered for supplementary chance and satisfying the eligibility criteria to appear for supplementary Jury shall submit improved roll-up documents that are prepared under the guidance of a faculty member appointed by the institution, on the previous working day of the Supplementary Jury, before 4 pm.

Only those students registered for supplementary chance, satisfying the eligibility criteria, and who have submitted roll-up documents on time are eligible for appearing for the Supplementary Jury.

The Jury marks for supplementary chance will be limited to the minimum required for a passing Grade (i.e.50% of CIA and Final Jury assessment put together).

Course Repeat:
The following students have to repeat the course with a regular batch to continue the study:

1. Students who have results as 'Failed' or 'Failed due to less CIA', and have not registered for the supplementary jury, but instead chose to break the study and repeat the course.
2. Students who registered for the supplementary jury, but who failed to secure 40% CIA marks even during the additional hours provided by the institution under the guidance of faculty assigned by the institution after the regular jury.
3. Students who have failed to secure a pass result even after the supplementary jury offered to him/her.
4. Students who have registered for the supplementary jury, satisfied all other eligibility criteria for it, but failed to appear for the supplementary jury are not eligible to register for further higher semester courses.
5. The students who are not eligible to appear for regular or supplementary Jury and declared as 'Incomplete'.

23R8.3.2	**External Jury (EJ) Examinations for the final semester Thesis and Viva Voce** shall be conducted by the institution by observing the following norms: **Institution approved panel of Experts:** The head of the department shall issue an approved panel of experts from the Industry /Institute having valid CoA registration and a minimum of ten years of experience after the registration with CoA to be appointed as external examiner for conducting External Jury (EJ) for Architectural Design Thesis in the 10th semester. The head of the department shall appoint panels of two Examiners, which consists of One Internal examiner: A Faculty member from the parent Institution other than the Guide One External examiner: An Architect registered with the Council of Architecture with not less than 10 years of experience from the approved panel issued by the University. The head of the department shall ensure that the examiners appointed for a supplementary jury are not the examiners for his/her regular chance for that course. **Pass Requirements:** Minimum marks required for a pass for Thesis and Viva voce course will be 40% for both the Continuous Internal Assessment (CIA) and External Jury individually and 50% aggregate (CIA and Final Jury assessment marks put together). **Regular Jury:** A regular Jury will be conducted immediately after the course period of the semester. The students who have secured a minimum of 40% for Continuous Internal Assessment for the course, with no pending disciplinary action, and submitted roll up on time are eligible for appearing on regular Jury. **Supplementary Jury:** A Supplementary jury will be conducted within 3 months after the publication of the result of the regular Jury. To be eligible for the Supplementary jury, the candidate must have appeared for Regular Jury but failed to secure a pass with the pass requirements of 40% for the Continuous Internal Assessment (CIA) and External Jury separately and 50% aggregate (CIA and Final Jury assessment marks put together) or was absent for the Regular Jury. The students can improve the sheets for appearing in the Supplementary Jury. The sheets shall be submitted to the department on the date announced by the head of department. **Course Repeat:** Students are required to obtain a total of 40% marks combining the four stages of reviews to become eligible for the external jury, failing which he/she must repeat with the next immediate batch.
23R8.3.3	Core courses, Electives and Prerequisites **Core Courses:** All courses listed in the curriculum, other than the electives, are core courses. Earning credits in the core courses is mandatory for the B. Arch. degree.

	Electives: For electives, failure to earn credits does not necessarily require repeating the course. Instead, another elective is permitted as a replacement course recommended by the faculty advisor and approved by the head of the department.
	Prerequisites: A candidate will not be permitted to enroll for a semester unless he/she has passed the Basic Design/Architectural Design Course of the Previous Semester. Those students who have failed in Design studio will be given an opportunity to resubmit the portfolio in a supplementary chance before the commencement of the next semester. If the student fails to secure pass in the supplementary chance, he/she will have to repeat the Course in the next academic year. A candidate will not be permitted to enroll for the eighth semester unless he/she has successfully completed the Practical Training.
23R8.4	Students, who have completed a course but could not write the end semester examination, shall be awarded "I' Grade, provided they meet other eligibility criteria **23R8.5**. They shall register (exam registration) and appear for the end semester examination at the next opportunity and earn the credits without having to register (course registration) for the course again.
23R8.5	The main eligibility criteria for registering to the End Semester Examination for each course is 75% attendance in the course and no pending disciplinary action. Students who do not meet these eligibility criteria are awarded an FE grade.
23R8.6	The students with FE grade shall register for the courses during the normal semesters in which the courses are offered. However, for the eighth and ninth semester FE grade students can register for the courses in the next immediate chance.
23R8.7	A student who does not register for all the courses listed in the curriculum for a semester shall not be eligible to enroll for the next higher semester.
23R8.8	The maximum number of credits a student can register (course registration) for, in a semester is limited to 9 credits in excess of the total mandatory credits allotted in the curriculum for that semester.
23R8.9	A student will be eligible for the award of B. Arch. Degree of the University on satisfying the following requirements: 1. Fulfilled all the curriculum requirements within the stipulated duration of the program. 2. Earned the required minimum credits as specified in the curriculum for the branch of study 3. No pending disciplinary action.
23R8.10	Students registered for a course have to attend the course regularly and undergo the Continuous Internal Assessment (CIA) and appear for the End Semester Examinations (ESE). Credits for the course are deemed to be earned only on getting at least a pass grade 'P' or better in the composite evaluation.
23R8.11	Pass minimum for a course shall be 40% for the End Semester Examination, 40% of CIA, and 50% of CIA and ESE aggregate. If a course has both theory and practical component, then the student shall appear in the end semester examinations of both the theory and practical components and separate minimum of 40% is required for each component.

	For courses with only CIA and no ESE, a minimum of 50% of CIA mark is required for a P grade.
23R8.12	Sessional improvement can be availed after the first chance of the regular ESE of the respective semester by those (i) who could not obtain minimum 40% marks in CIA (ii) who could not obtain a P grade though he/she has got 40% in ESE. However, the maximum marks that can be awarded through sessional improvement are sealed at 26 (for the course with maximum CIA of 40 marks).
23R8.13	Grading is based on the overall % marks obtained by the student in a course, as given in **23R8.13.1**. The grade card shall only give the grades against the courses the student has registered. Semester grade card shall give the grade for each registered course, Semester Grade Point Average (SGPA) for the semester as well as Cumulative Grade Point Average (CGPA).
23R8.13.1	**Grade and Grade Points** See table below.

Grade and Grade Points

Grades	Grade Point (GP)	% of Total Marks obtained in the course
S	**10**	90% and above
A+	**9.0**	85% and above but less than 90%
A	**8.5**	80% and above but less than 85%
B+	**8**	75% and above but less than 80%
B	**7.5**	70% and above but less than 75%
C+	**7.0**	65% and above but less than 70%
C	**6.5**	60% and above but less than 65%
D	**6**	55% and above but less than 60%
P (Pass)	**5.5**	50% and above but less than 55%
F (Fail)	**0**	Below 50% (CIA + ESE) or Below 40 % for ESE or Below 40% for CIA Below 50% for courses with only CIA and no ESE
FE	**0**	Failed due to lack of eligibility criteria
I	**0**	Could not appear for the end semester examination but fulfills the eligibility criteria.
Classification of B.Arch Degree.	First Class with Distinction	CGPA 8.0 and above
	First Class	CGPA 6.5 and above
Equivalent percentage mark shall be = 10 * CGPA – 2.5		

23R8.14	There is no provision for improving the grade. However, the student is permitted to check the answer books of the End Semester Examination after the results are declared, on payment of the prescribed fee. Any discrepancy in evaluation could be brought to the notice of the Controller of Examination, who shall initiate appropriate action as per the Institute Examination Manual.

23R8.15	Revaluation: The students can apply for revaluation of the answer books of the end semester examination after the results are declared. The Controller of Examination shall examine such cases and take appropriate actions based on rules available in the Institute Examination Manual.
23R8.16	a. The I grade once awarded stays in the record of the student and is deleted when he/she completes the course successfully later. The grade acquired by the student will be indicated in the grade card of the appropriate academic year with an indication of the month and the year of passing of that course. b. 'F' grade obtained by a student will be deleted in the grade card once that course is successfully completed. The pass grade acquired by the student will be indicated in the grade card of the appropriate year with an indication of the month and the year of passing. The CGPA will be accordingly revised.
23R8.17	Grade cards shall be made available in the student login for the registered courses, in every semester by the institute. On earning the required credits for the degree, the Institution will issue the final consolidated grade sheet for the B. Arch program including CGPA.
23R8.18	All matters pertaining to the conduct of ESE, declaration of results, revaluation, and scrutiny will be as per the institution examination manual unless otherwise mentioned in this regulation.
23R8.19	SGPA/CGPA Calculation: Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) are calculated as follows. $$SGPA = \Sigma(C_i \times GP_i)/\Sigma C_i ,$$ where 'Ci' is the credit assigned for a course and 'GPi' is the grade point for that course. Summation is done for all courses specified in the curriculum of that semester. The failed and incomplete courses shall also be considered in the calculation. $$CGPA = \Sigma(C_i \times GP_i)/\Sigma C_i ,$$ where 'Ci' is the credit assigned for a course and 'GPi' is the grade point for that course. Summation is done for all courses specified in the curriculum up to that semester for which the 'CGPA' is needed. Here the failed courses shall also be accounted. CGPA for the B. Arch program is arrived at by considering all course credits that are needed for the degree and their respective grade points. For students admitted under lateral entry scheme, credits for the first and second semester courses shall not be accounted for the calculation of CGPA. Equivalent percentage mark shall be = 10 * CGPA – 2.5
23R8.20	Re-admission: When the case of readmission arises from one scheme to another, respective BoS shall have to prepare the courses for credit transfer/ transitory courses. In such cases application from students addressed to Dean UG shall be forwarded to respective BoS and Academic Council shall approve the same after receiving the recommendation from BoS. .
23R8.21	Malpractices in Examination: Any act of violation of Institute directions, indiscipline, misbehavior, or unfair practice in examinations from the part of students, faculty members, staff, institution, management or any other source shall be viewed very seriously. It is the legal responsibility of the Controller of Examination to see that the examinations are conducted strictly as per the institution Examination Manual. Malpractices in examinations

	observed or reported by an official employed by the University/Institution, faculty member, invigilator shall be immediately reported to the Deputy Controller of Examination. The Deputy Controller of Examinations shall in turn conduct a preliminary enquiry giving the student concerned a chance to explain his/her case and forward the case with his/her preliminary enquiry report and remarks to the Controller of Examinations along with all related documents and evidences within two working days. The Controller of examination shall decide the course of action on the issue as per the prescribed norms in the Institution Examination Manual.
9.Break of Study	

23R9.1	a) A student is permitted to avail break of study: 　i) In case the student has a bright idea and would like to initiate a start-up venture or develop a product. 　ii) In case of accident or serious illness needing prolonged hospitalization and rest. 　iii) In case of any personal reasons that need a break in study. 　iv) For internship leading to employment. b) Break of study shall be imposed on a student due to the following reasons 　i) 'Debarred from study' due to any stipulated reason in the previous semester. 　ii) 'Pending Disciplinary Actions' against him/her from the previous semesters 　iii)　Not registered for a semester. For break of study due to illness, student shall submit all necessary medical reports together with the recommendation of the doctor treating him giving definite reasons for break of study and its duration. Before joining back, the student should submit the fitness certificate from the doctor who treated him. Students who want to initiate a start-up venture or a product development, have to funding details and future plans to the college Principal. The Principal shall evaluate the proposal by constituting an expert team consisting of a technocrat and a bank executive and take an appropriate decision based on the team's recommendation. The break of study for the start-up shall be permitted only after the 4th semester for a maximum duration of two semesters. This is however permitted only on successfully completing the courses listed out in the first two semesters. Students who require a break in study due to personal reasons shall convince the Principal on the genuine need for it by giving authentic evidence for the same. Students who require break in study for 'internship leading to employment' shall produce the offer letter obtained from the employer concerned. The HoD shall verify the authenticity of the offer and submit his recommendation to the Principal in advance for approval. Only campus placed students with an annual compensation more than 6 lakhs are eligible to avail this facility. The student can avail the break of study only with the prior approval of the Principal. The Principal shall inform the details of students who availed break of study to the university. Students shall have to rejoin on the first working day of the same semester on which he/she had started availing the break of study.
23R9.2	During the Break of Studies, a student is:

	a. Not permitted to attend any regular classes
	b. Not permitted to stay in the 'Hostel' facility provided by TKMCE
	c. Not permitted to participate in any of the institute level activities inside the campus.
	d. Eligible to register for courses in which he/she might have obtained an 'I'/'FE' grade.
	e. Eligible to reappear for the 'End Semester Final Examination' for such courses in which he/she might have obtained 'F' / 'I' grade.
**10.Attendance**
23R10.1	Students are expected to attain 100% attendance for all courses. However, under unavoidable circumstances they are permitted to avail leave. Total leave of absence shall not exceed 25% of the academic contact hours for a course and 75% attendance is mandatory for registering to the end semester examination. The minimum attendance requirement of 75% allows a student the facility to use the balance 25% to account for illnesses, permitted assignments such as job interviews, inter university sports meets, inter-collegiate/inter-university competitions, accidents, unforeseen emergencies etc. The students who have less than 75% attendance will not be permitted to appear for the end semester examination. The grade for CIA only courses shall be awarded to the students only if he/she satisfies the minimum attendance of 75%.
23R10.2	On medical ground, the Principal can relax the minimum attendance requirement to 60%, to write the end semester examination. This is permitted for one or more courses registered in the semester. HoD shall forward the application of students for attendance relaxation to the Principal for approval. The SFA shall keep all records which led to the decision on attendance, for verification by the IQAC/any other competent authority. This provision is applicable only to any two semesters during the entire program period.
23R10.3	The Principal has the power to grant attendance relaxation (duty leave) to the students in officially sponsored national level competitions/championships/ tournaments when called upon to do so, up to a maximum of 10%. Such students should produce the participation certificate counter signed by the University Sports Coordinator/ the Director of Physical Education in the case of sports activities and the Senior Faculty Advisor in the case of other extracurricular activities: within ten days of the event. The participation certificate thus produced shall be forwarded to the Principal with the due recommendation of the respective Head of the Department. Under any circumstances, the Principal shall not consider the certificate if the overall attendance of the candidate is less than 60%. Late applications received shall not be considered on any account. The student shall get official prior permission from the University/Institution for representing the University/Institution.
23R10.4	The Principal has the power to grant attendance relaxation (duty leave) to the students for organizing extra/ co-curricular activities, up to a maximum of 05%. Such students should produce the required documents countersigned by the University Sports Coordinator/ the Director of Physical Education in the case of sports activities and the Senior Faculty Advisor in the case of other extra/ co-curricular activities: within ten days of the events. The documents thus produced shall be forwarded to the Principal with the due

	recommendation of the respective Head of the Department. Under any circumstances, the Principal shall not consider the documents, if the overall attendance of the candidate is less than 60%. Late applications received shall not be considered on any account.
**11.Inter College Transfer**
23R11.1	Inter college transfer shall be applicable only for regular B. Arch. students subject to the stipulations from the affiliating university promulgated time to time.
**12. Migration from other Universities**
23R12.1	Migration to the institution from other Universities shall be permitted subject to the stipulations from the affiliating university promulgated time to time.
**13. Grace Marks for Sports /Arts Competitions.**
23R13.1	Only bonafide, regular candidates are eligible for the award of Grace Marks.
23R13.2	The criterion for the award of Grace Marks is representing the University/Institution in officially sponsored national level competitions/championships/ tournaments when called upon to do so. The student shall get official prior permission from the University/Institution for representing the University/Institution.
23R13.3	The maximum grace marks that can be awarded to a candidate in a particular semester for all activities put together shall be 5% of the aggregate maximum End Semester Examination marks of all theory courses for which the Institute End Semester Examinations.
23R13.4	The maximum grace marks that can be awarded to a student for a theory course in a particular semester for all activities put together shall not exceed 10% of the maximum aggregate marks of End Semester Examination of the course.
23R13.5	The Grace Marks shall not be awarded to a student for Practical/ Lab/ Viva Voce/ internal assessment/ Seminar etc. even though she/he fails for the same.
23R13.6	Eligible Grace Marks shall be distributed equally on all theory papers/courses of an examination. However, redistribution of Grace Marks shall be allowed only in the case of those courses of an examination for which the candidate has passed. Redistribution is possible from passed courses to failed courses only. Redistribution of Grace Marks is not permissible from failed courses to other courses for a pass.
23R13.7	The Grace Marks shall be awarded for all theory courses in a semester.
23R13.8	Redistribution shall be done only for enabling a candidate to obtain the minimum marks required for a pass.
23R13.9	Grace Marks shall not be redistributed from one semester to another semester.
23R13.10	If the candidate does not secure the minimum marks required for a pass even after effecting redistribution, eligible moderation fixed by the respective board if any, shall be awarded to that candidate in addition to the Grace Marks for a pass.
23R13.11	Eligible Grace Marks shall be awarded for the regular examination of the performing semester only. Grace Marks shall not be awarded for supplementary examinations.

23R13.12	The performing semester shall be considered from 1st July to 31st December (Odd semester) and 1st January to 30th June (Even Semester).
23R13.13	Grace Marks shall be awarded on the basis of performance in the respective semester.
23R13.14	The request for Grace Marks shall be submitted to the Controller of Examinations through the Principal along with all relevant documents, within the time limit prescribed by the University. The request for Grace Marks received after the time limit shall not be entertained on any account.
23R13.15	Only a single highest achievement during the period of a semester shall be considered for awarding the grace marks.
14. Grace Marks for Persons with Disability (PWD)	
23R14.1	A person with disability means a person suffering from not less than 40% of any disability as certified by the Medical Board in Govt. hospitals. To be eligible for the grace marks, the certificate of disability specifying the percentage of disability shall be produced before the Principal at the time of admission.
23R14.2	The Grace Marks that can be awarded for PWD candidates shall be 25% of the marks scored by the candidate in each course at the time of finalization of the results.
23R14.3	Transfer of marks from one paper to another shall not be permitted. Fractions of marks if any, while computing the Grace Marks shall be rounded off to the next higher integer.
23R14.4	PWD candidates who are eligible for Grace Marks shall be awarded Grace Marks for regular and supplementary chances until they pass the whole examination.
23R14.5	Grace Marks shall be awarded only for the marks of the End Semester Examinations.
23R14.6	Request for Grace Marks shall be submitted to the Controller of Examinations through the HoD along with all relevant documents, within the time limit prescribed by the Institution. The request for Grace Marks received after the time limit shall not be entertained on any account.
15. Grace Marks for Paper publication/ Architectural Design Competition	
23R15.1	Grace mark for publication is restricted to a maximum of 10 marks. Students will be awarded 5 marks for publication, in which he/she is the author or co-author and the publication is accepted in a Scopus indexed conference and will be awarded 10 marks for publication, in which he/she is the author or co-author and the publication is accepted in a SCI/Scopus indexed journal. This is to be validated and approved by the Research Council of the Institute. Grace marks for competitions is restricted to a maximum of 10 marks. Students will be awarded 5 marks for winning state level design competitions and 10 marks for winning national/ international level design competitions.
16. Degree Certificate & Provisional Certificate:	
23R16.1	Award of Degree: Upon satisfying all the conditions noted in **23R8.9**, Institution shall recommend to affiliated university for awarding the B.Arch degree to such students. Affiliated University is the authority for awarding the degree certificate.

23R16.2	Provisional Degree Certificate & Consolidated Semester grade card: Upon satisfying all the conditions noted in **23R8.9**, institution shall issue consolidated grade card and Provisional Degree certificate for the students.
17. Transcript	
23R17.1	Transcript will be issued to students on request by paying a prescribed fee. Transcripts shall contain all the information that is mentioned in the grade sheet along with the month and year of passing of each course.
18. Transitory Provision.	
23R18.1	Notwithstanding anything contained in these regulations, the statutory bodies shall, have the power to provide by order that these Regulations shall be applied to any B.Arch program with such modifications as may be necessary.